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## DEGREE REGULATIONS OF THE UNIVERSITY OF EASTERN FINLAND, 1 AUGUST 2014

### Section 1. Scope of application of the Degree Regulations

Under Section 14 of the Universities Act (558/2009), the Board of the University of Eastern Finland (UEF) has, on 4 September 2013, accepted the following Degree Regulations which are applied to the university's operations, alongside the provisions laid down in acts, decrees and the UEF Administrative Regulations.

These Degree Regulations apply to degrees completed at the University of Eastern Finland and studies included therein, and, where applicable, to separate studies and courses organised as Open University education and continuing professional education. In these Degree Regulations, faculties refer to the university's faculties and, where applicable, independent institutes offering education. The Rector, faculties, independent institutes and service centres are entitled to issue provisions which further specify these Degree Regulations. These Degree Regulations are the university regulations referred to in Section 41 of the Universities Act.

### *DEGREE EDUCATION AND SPECIALISATION STUDIES*

#### Section 2. The university's educational responsibilities

According to Section 7 of the Universities Act, educational responsibilities are enacted by the Ministry of Education and Culture Decrees. After consulting the faculties, the Board decides on proposals on educational responsibilities, for submission to the Ministry. After educational responsibilities have been conferred upon the university by Decree, the Rector shall determine how these responsibilities are assigned to the faculties.

#### Section 3. Establishing and discontinuing study programmes or major subjects

According to Section 11 of the UEF Administrative Regulations, each faculty council shall decide on the establishment or discontinuation of study programmes or major subjects within the scope of the educational responsibility assigned to the faculty in question.

If a study programme or major subject is discontinued, the faculty shall provide students who have been granted the right to study the subject with the possibility to complete their degree within a reasonable time. If a subject is discontinued, the faculty shall provide all students who have begun studying the subject, either as a major or minor subject, with the possibility of completing their studies within a reasonable time. In both cases, the faculty council shall determine arrangements for the transition period.

#### Section 4. Scope of studies required for a degree and normative duration of studies

Provisions regarding the objectives of degrees conferred by the university, the scope of studies required for each degree and the normative duration of studies are laid down in the Universities Act and the Government Decree on University Degrees (794/2004).

#### Section 5. Joint degree programmes

Joint degree programmes organised with Finnish or foreign universities are subject to separate agreements between the universities involved. The Rector shall decide on the general provisions concerning joint degree programmes.

### *Study rights, minor subject study rights and study rights for specialisation studies*

#### Section 6. Admission criteria for studies leading to lower and higher university degrees

Student admission by the universities is regulated by Sections 36 and 38 of the Universities Act. The Rector shall decide on general student admission policies.

#### Section 7. Studies leading to doctoral degrees and other postgraduate degrees

Applications for the right to pursue a postgraduate degree are submitted to the faculties concerned.

Postgraduate students are selected for study on doctoral degree programmes. The Dean shall decide on granting the right to study.

The faculty council shall determine the admission criteria and application deadlines for doctoral degree programmes and other postgraduate education.

#### Section 8. Switching a study programme, major subject or faculty

The Rector shall decide on the university's general student admission criteria, which also include provisions on switching major subjects or study programmes.

The faculty council shall define the principles on whose basis students may switch study programmes within the faculty, and the principles on whose basis students from other faculties may be admitted to pursue a degree in the faculty.

#### Section 9. Pedagogical studies for teachers

The Philosophical Faculty shall organise pedagogical studies leading to a teacher's qualification, decide on student admission criteria for these studies and grant study rights. The Faculty of Health Sciences shall organise teacher training in health sciences for students majoring in nursing science.

The Rector shall decide on the distribution of study places between the faculties and academic subjects.

#### Section 10. Minor subject study rights

Minor subject studies at the university are open to students without any limitations, with the exception of fields in which the student admission procedure involves an aptitude test or an entrance examination, or in which there is some other justifiable reason to limit minor subject study rights. Possible limits to minor subject study rights shall be defined in the curriculum. Minor subjects may also be offered in the form of cooperation between subjects, or as separate minor subject modules tailored for certain major subjects. Students enrolled in other universities may pursue minor subject studies at the university, under the Flexible Study Rights Agreement JOO.

#### Section 11. Limiting the right to study

The Rector shall decide on detailed provisions which concern the limits of the right to study and granting extensions to the duration of studies referred to in Section 42 of the Universities Act.

A student may only hold one right to study at a time, leading to the same lower or higher university degree within the same major subject, or to an academic or professional postgraduate degree of the same level, at the University of Eastern Finland.

A student shall not be granted a new, similar study right to pursue a degree or course already completed by the student within the same above-mentioned field, or in a corresponding subject, subject to the admission criteria of the faculty.

#### Section 12. Termination or waiver of a right to study

After graduation, a degree student may pursue studies until the end of the semester during which he or she graduated. The faculty shall issue detailed provisions on pursuing studies after graduation in studies which lead to competencies or qualifications.

A student may waive his or her study right by submitting a written notice to the university. In such a case, the right to study shall be recorded as having terminated on the date on which notice was sent, and the right to study cannot be restored.

#### Section 13. Forfeiture of right to study

According to Section 43 of the Universities Act, a student shall forfeit his or her right to study if he or she has neglected to enrol with the university after accepting a study place or to register as attending or absent at the beginning of each academic year, or has not completed the degree in the time or the extended time laid down in the Universities Act, or has not been granted an extension to the duration of studies. If the student wishes to start or continue studying at a later time, he or she shall apply for readmission from Student and Learning Services of the Administration Centre; in such a case, the student may submit an application without participating in the student admissions procedure for a second time. If a year or longer has passed since the student's previous registration, Student and Learning Services shall consult the faculty prior to making a decision.

### *OTHER TEACHING AND EDUCATION AT THE UNIVERSITY*

#### Section 14. Open University education and continuing professional education

The university shall organise Open University education in line with the faculties' curricula. The university shall also organise continuing professional education.

### *TEACHING AND STUDIES*

#### Section 15. Student registration

The Rector shall decide on the enrolment of students accepted into the university and on their registration as attending or absent each academic year.

#### Section 16. Academic postgraduate degree education

Academic postgraduate degree education shall be organised in the form of doctoral programmes. The faculties may organise doctoral programmes independently, or in cooperation between faculties; doctoral programmes may also involve national or international cooperation. Each doctoral programme shall have a director and a management group. The purpose of the doctoral programmes is to offer research training in their field at the University of Eastern Finland. The doctoral programmes shall

- 1) assess postgraduate study applications received,
- 2) prepare admission criteria and curricula,
- 3) be responsible for the organisation of studies in their discipline and field of research
- 4) be responsible for the supervision of doctoral students.

### *Organisation of teaching and planning of studies*

#### Section 17. Curriculum

Each curriculum shall include the learning outcomes and the contents laid down for degrees and parts thereof, the evaluation methods, the modes of teaching, the registration practices and other degree requirements, and the syllabus.

A curriculum shall be prepared for each study programme and set of studies structured around a major subject, and for Master's degree programmes or corresponding Master's degree studies and doctoral

programmes. These curricula shall be evaluated and developed annually. The curriculum shall include the following information:

- 1) the purpose of the education,
- 2) the academic and professional goals of the education,
- 3) the degree structure, including the courses and their extents,
- 4) the course descriptions in Finnish and English,
- 5) a plan for major and minor subject student guidance and personal study plan guidance,
- 6) the syllabus,
- 7) the faculty's regulations on degrees and studies.

The Rector shall confirm the curricula of the faculties' jointly offered education for the coming academic year by the end of February.

The faculty councils shall confirm the faculties' coming year's curricula and study programmes by the end of May. Degree structures and course descriptions may be confirmed for several academic years at a time.

On the basis of faculty decisions, Aducate, the Centre for Training and Development, shall confirm the Open University's action plan for the coming academic year by the end of June. The action plan shall include all Open University education organised by the university, either independently or in cooperation with partner institutions.

#### Section 18. Organisation of teaching

The faculties shall organise teaching and study guidance so that full-time students are able to complete each degree in the normative time laid down in the Universities Act, in an appropriate order and without interruption. Teaching shall be organised in line with the approved curricula. The university's academic year shall be divided into four teaching periods.

#### Section 19. Studies included in degrees

The faculty council shall issue detailed provisions on degrees and studies included therein, and determine the related course contents. The faculty council shall also make decisions concerning the structures, contents and studies of the specialisation studies included in degrees or complementing them.

#### Section 20. Courses

The university organises education in the form of courses. Continuing professional education curricula shall always be structured in the appropriate manner. With the exception of the maturity test, the extent of each course shall be at least one ECTS credit. Each ECTS credit may consist of smaller partial attainments. The learning objectives shall be laid down for each course. Each course shall have a person in charge. Course descriptions in Finnish and English shall be updated every academic year. Each course description shall indicate its language of instruction.

#### Section 21. Internship included in studies

The faculties shall prepare their curricula in a way which allows an internship to be included in Bachelor's and Master's degrees, as a compulsory or obligatory part of the studies. An internship included in a degree may be completed according to the curriculum, either in Finland or abroad.

Students from the UEF's international partner universities who are completing their internship at the UEF may also be enrolled at the UEF.

The Rector shall issue detailed provisions on internships.

#### Section 22. Study guidance for lower and higher university degree students

The faculty council shall decide on the principles of study guidance, including the rights and obligations of teachers and supervisors, and provide instructions on the drafting, approval and updating of personal study plans. Students must be provided with study guidance at different stages of their studies. Each year, the Rector shall issue separate instructions on tutoring.

#### Section 23. Expiry of studies

The faculty council shall decide on the grounds for the expiry of studies completed by students.

#### *Monitoring the progress of studies*

#### Section 24. Monitoring the progress of studies

The study progress of a student pursuing a lower or a higher university degree, or an academic licentiate or doctoral degree, shall be monitored at predefined stages, or at different stages of his or her studies.

The faculty council shall decide how the progress of studies is monitored in the case of students pursuing postgraduate and specialisation studies.

#### *Language of teaching and studies*

#### Section 25. Language of teaching and examinations

In line with Section 11 of the Universities Act, the university shall use Finnish as the language of teaching and examinations. The faculty council may decide on an additional examination language when approving the curriculum. The Rector shall decide on the criteria on whose basis a degree programme may use a different language, or be bilingual.

#### Section 26. Language of study attainments

The student shall have the right to pursue his or her studies, both orally and in writing, in Finnish or in some other language specified in the curriculum, unless the purpose of the course otherwise requires.

The right to use a language not indicated in the curriculum shall be determined by the Dean of the faculty in charge of the study attainment, the director of the independent institute or service centre offering teaching, and the Director of Student and Learning Services. The final thesis shall be written in a language approved by the faculty council.

#### *ASSESSMENT OF COMPETENCE AND GRADING SCALES*

#### Section 27. Study attainments

Study attainments shall include examinations, exercises, essays, learning diaries, proficiency tests or other course completion methods or combinations thereof defined in the curriculum. Study attainments shall also refer to doctoral and licentiate theses, Master's or Bachelor's theses, and study attainments counted towards the degree, or other proof of proficiency required under the curriculum. The extent of study attainments shall be announced in the form of ECTS credits, with the exception of doctoral and licentiate theses.

Written or otherwise recorded examinations and the corresponding study attainments shall be stored for at least six months after the results are published. Other study attainments shall be stored for the time laid down in the university's Archive Regulations and Archives Formation Plan.

Examinations may be held using the electronic exam system. Instructions for electronic examinations shall be issued separately.

Study attainments may only be completed by students who have registered as attending students in the university's student register, and who have the study right required for the study attainment.

### Section 28. Opportunities for completing study attainments

Written or other examinations related to instruction shall be held at least twice within the period of one year after the instruction was given. Written and other corresponding examinations shall be organised in a way which allows students sufficient preparation time.

The faculties, independent institutes and service centres, and Student and Learning Services, shall issue detailed provisions on the number of times students may attempt examinations.

### Section 29. General examinations

A unit offering education may hold general examinations. The dates and times of general exams and the courses which can be taken in a particular general exam shall be defined in the curriculum. If, for compelling reasons, the exam needs to be postponed until a later date, all students who have signed up for the exam shall be notified of the postponement two weeks before the exam, if possible.

The duration of a general exam is a minimum of four and a maximum of six hours.

### Section 30. Organisation of examinations

Students may only leave the exam after thirty (30) minutes, after which students arriving late will no longer be allowed into the exam.

Students may only bring the equipment they need for the exam.

Students who need special arrangements should request such arrangements when they sign up for the exam.

Students taking an exam must be able to prove their identity, if necessary. When an exam is held, a list of the participants shall be compiled.

The faculties, independent institutes and service centres shall issue detailed provisions on the organisation of distance exams.

### Section 31. Signing up for general examinations

Students shall sign up for general exams no later than ten (10) days before the exam date.

Sign-up for other exams shall take place according to the curriculum. The above-mentioned sign-up procedures and times do not apply to the electronic exam system.

### Section 32. Grading scales and grades used in the assessment of study attainments

Study attainments shall be assessed using a 0–5 scale, which includes the following grades: 5 = excellent, 4 = very good, 3 = good, 2 = satisfactory, 1 = sufficient and 0 = fail. Study attainments may also be assessed on the scale pass–fail. The minimum requirements of a passed study attainment are defined in the course description.

Approved theses in the advanced studies, licentiate theses and doctoral dissertations can also be assessed using the following seven grades: *approbatur*, *lubenter approbatur*, *non sine laude approbatur*, *cum laude approbatur*, *magna cum laude approbatur*, *eximia cum laude approbatur* and *laudatur*. Other possible grading scales include *satisfactory–good–excellent* and *pass–pass with distinction*.

The assessment of language skills in the second domestic language uses the scale *satisfactory–good*, as laid down in the Act on the Knowledge of Languages Required of Personnel in Public Bodies (*Laki julkisyhteisöjen henkilöstöltä vaadittavasta kielitaidosta 424/2003*) and the Government Decree on the Demonstration of Proficiency in the Finnish and Swedish Languages in the Civil Service (*Valtioneuvoston asetus suomen ja ruotsin kielen taidon osoittamisesta valtioneuvostossa 481/2003*).

### Section 33. Assessment of study attainments

If a student has retaken a study attainment and received a different grade or a different number of ECTS credits for the one and the same study attainment, the study attainment with the most ECTS credits shall be the final one, regardless of the grade. If the number of ECTS credits is the same, the study attainment with the highest grade shall be the final one, unless otherwise requested by the student. If both the ECTS credits and the grade are the same, the latest study attainment shall be the final one.

### Section 34. Publication of exam results

The results of an exam shall be published no later than three (3) weeks after the exam, in the university's electronic student and study register. The Dean or the director of the independent institute or service centre or the Director of Student and Learning Services may extend this deadline in special cases. However, the results of an exam shall be published no later than one month after the exam date. Any deviations from the deadline shall be notified to the students within three (3) weeks of the exam.

Both passed and failed study attainments are announced in the electronic study register. The following information shall be posted on bulletin boards: the distribution of grades, the number of failed exams and information on when and where students have the opportunity to review the assessment of their exams.

Essays, lecture diaries and other corresponding study attainments shall be submitted to the examiner before the set deadline. The grade for the study attainment shall be published within three (3) weeks after the deadline.

These deadlines do not apply to times when teaching is not organised in accordance with the Rector's decisions, or to the period from 15 June to 15 August.

If an exam has been evaluated by several teachers and they have not done so collaboratively, the name of the teacher assessing each individual task shall be indicated.

### Section 35. Examination and grading of final theses

Students may complete Master's theses and written theses included in the advanced studies independently, in pairs or by participating in a broader research project. In the case of collaborative theses and research projects, the input of each student must be distinguishable, so that it can be assessed. Master's theses and other written theses included in the advanced studies are public final theses.

Two examiners shall be appointed for Master's and other written theses included in the advanced studies. The thesis supervisor shall be one of these.

The examiners of Master's and other written theses included in the advanced studies shall draw up a written statement on the thesis, and in the case of a Master's thesis, propose a grade to the faculty, within one month of the examiners' appointment.

An examiner shall be appointed as soon as possible after the student has submitted the final version of his or her thesis for examination in the manner determined by the faculty.

The student shall be given the opportunity to write a rejoinder to the assessment before a decision on the approval of the thesis is made. A written decision on the assessment of the thesis shall be sent to the student.

The student shall answer for the originality of his or her final thesis.

The originality of Bachelor's and Master's theses completed at the University of Eastern Finland may be tested by using an electronic plagiarism detection system selected by the university.

### Section 36. Examination and grading of licentiate theses and doctoral dissertations

The faculty council shall appoint two examiners for the examination of a licentiate thesis.

The faculty council shall appoint two examiners for the preliminary examination of a doctoral dissertation. The preliminary examiners of licentiate theses and doctoral dissertations shall make their statements within two months of the final thesis' being sent to them. The Dean may extend this time, if necessary.

Licentiate theses and doctoral dissertations are public final theses. Published doctoral dissertations shall be made available for public viewing at the University Library, no later than ten (10) days before the public examination.

Each doctoral dissertation shall be submitted for a public examination. The faculty council shall appoint at least one opponent from outside the University of Eastern Finland, who should hold at least a docent's qualification or a corresponding academic qualification. The faculty council shall appoint a custos to represent the university at the public examination.

Within two weeks of the public examination, the opponent(s) appointed by the faculty shall issue a written statement to the faculty on the doctoral dissertation and its defence. Any remarks presented in the public examination shall be delivered in writing to the faculty, within two weeks of the public examination. The opponent or a faculty council member who is entitled to make decisions concerning the doctoral dissertation in question may make a written, justified proposal for rejecting the dissertation.

The student shall answer for the originality of his or her final thesis.

The originality of licentiate theses and doctoral dissertations completed at the University of Eastern Finland may be tested by using an electronic plagiarism detection system selected by the university.

### Section 37. Interrupting the assessment process of a final thesis

Before a final thesis is assessed, the student may request, in writing, that the assessment process be temporarily halted. The process shall then be halted.

A student may halt the assessment of his or her final thesis only once.

The student may resubmit his or her final thesis for assessment, if he or she has at least partly rewritten it. This matter shall be assessed by the thesis supervisor.

If the thesis is not accepted for assessment, the related decision shall be open to appeal.

### Section 38. Recognition of studies completed elsewhere or prior learning demonstrated in some other manner

Studies completed elsewhere or prior learning demonstrated in some other manner may be counted towards a university degree. This shall require that the studies completed elsewhere or prior learning correspond to the learning outcomes set for the degree and its components. The Rector shall decide on the principles of recognition of prior learning within the university. The Dean shall decide on the principles by which studies completed in some other university or educational institution count towards a degree.

## *QUALITY AND QUALITY MANAGEMENT*

### Section 39. Quality management responsibilities in education

The university shall be responsible for the overall quality of its education and for the resources allocated to it. Each faculty shall be responsible for the quality of the degrees it confers, for ensuring that the agreed goals are met and for appropriately focusing and prioritising the funds allocated to the faculty. Each independent institute offering education shall be responsible for the quality of the education it provides.



Each unit offering education and the director of the unit shall be responsible for the quality of the education the unit provides and the related study attainments.

Each academic subject shall have a person in charge of the quality of the subject's teaching and the coordination and development of the quality of teaching, in particular. Each teacher shall be responsible for the quality of his or her teaching situations and the assessment of learning. Each student shall be responsible for his or her learning and advancing his or her studies.

#### Section 40. Management of teaching activities and expert bodies

The Rector shall be in charge of the development and evaluation of education and guidance. The Rector may set up committees for development and evaluation purposes.

Teaching activities shall be managed at university level, in the faculties, departments and other units which offer teaching. The university has a Council for Teaching and Guidance appointed by the Rector and tasked with the preparation and follow-up of strategic policies concerning teaching at the university, in particular, and the promotion and monitoring of the quality of teaching, guidance and learning. Each faculty, independent institute and service centre may have one or several committees appointed by the Dean or the director. The committees are tasked with the preparation of matters related to teaching and guidance in the said faculty. The Council for Teaching and Guidance and committees shall include representatives of the student body.

#### Section 41. Assessment of education

The university's education shall be assessed periodically, in pre-determined years. The Rector shall decide on the execution of the assessment.

#### Section 42. Feedback on teaching and guidance

Feedback on teaching, studies, guidance and degrees shall be collected from students and other parties. The Rector shall issue instructions on the collection and handling of student feedback and the related privacy protection.

### *REVOCATION OF THE RIGHT TO STUDY AND ETHICAL PRINCIPLES*

Section 43. Revocation of the right to study and requesting an extract of a student's criminal record  
The revocation of the right to study is regulated by Section 43a, revocation-related access to information by Section 43b and the return of the right to study in Section 43c of the Universities Act. Section 2 of the Government Decree on Universities (valtioneuvoston asetus yliopistoista, 770/2009) defines the degrees which shall be subject to the sections regulating the revocation of the right to study.

The Rector shall issue separate procedural guidelines for revoking the right to study and requesting a criminal record extract.

#### Section 44. Ethical principles

The faculties shall ensure that the ethical principles of teaching, studying and research are known. The Rector shall issue detailed instructions on the handling of ethical issues.

### *CHEATING IN STUDIES*

#### Section 45. Procedures in cases of plagiarism or other cheating

A study attainment may be rejected if a student is guilty of study-related or research-related misconduct, while completing the study attainment in question. Examiners shall have the right immediately to remove any student guilty of cheating from an exam. The study attainment shall also be failed in cases where cheating is discovered only after the exam. If the exam supervisor has interrupted a student's exam due to disturbances or suspected cheating, the supervisor shall enter the reason for the interruption into the

student's exam papers, and also whether the student admits or denies making the disturbance or cheating.

In a case where a student is suspected of cheating or disturbing an exam, he or she must be offered the opportunity to be heard. The misconduct shall be reported in writing to the Dean or director of the independent institute or service centre concerned, who shall decide on any further measures to be taken.

The Dean, the director of the independent institute or service centre or the Director of Student and Learning Services may, at his or her discretion, report the case of cheating to the Rector, who may take the disciplinary action referred to in Section 45 of the Universities Act.

### *CERTIFICATES, REGISTRATION OF STUDY ATTAINMENTS AND TRANSCRIPT OF RECORDS*

#### Section 46. Degree certificates

The Rector shall decide on the principles concerning the degree certificates for joint degree programmes.

#### Section 47. Registration of study attainments

Any person assessing a study attainment shall register the study attainments he or she has received and graded without delay, or submit the verified grades for registration. The exam date shall be the completion date of the study attainment. If a study attainment has several parts, the date of the final part shall be the completion date of the study attainment.

#### Section 48. Rectification of study attainment data

The provisions of Section 29 of the Personal Data Act (523/1999) shall apply to situations where a controller of a register, on its own initiative, rectifies study attainment data. A student may request that the unit which graded his or her study attainment rectify a flaw or defect which the student has noticed. Such a request for rectification shall be made in writing. The request for rectification shall be handled without undue delay.

If the student is not satisfied with the rectification decision, he or she may apply for a rectification from the Board of Appeal.

### *RECTIFICATION PROCEDURES*

#### Section 49. Rectification procedure in a case of forfeiture of right to pursue a degree

According to Section 82 of the Universities Act, a student may apply to the university in writing for a rectification of a decision concerning the forfeiture of the right to study, within 14 days of receiving notification of the decision. The request for rectification must be made to the university's Board of Appeal. The student may appeal to an administrative court for a rectification of a rectification decision made by the Board of Appeal within 30 days of receiving a notification of the decision. The Administrative Court's decision is not subject to appeal.

#### Section 50. Rectification procedure in case of study attainment assessment

According to Section 82, subsection 4 of the Universities Act, a student dissatisfied with the grading of a study attainment other than a doctoral dissertation, a licentiate thesis, a thesis included in the advanced studies or a corresponding study attainment, may apply for a rectification of the grading orally or in writing from the teacher who made the grading decision.

The student must submit the request for rectification within fourteen (14) days after the student has had the opportunity to be informed about his or her grade and the principles of grading.

If the teacher responsible for the grade is not available when the request for rectification is made, the request for rectification shall be submitted in writing to the office of the unit providing the course in question, or to the university's Registry Office. A decision concerning the request for rectification must be

made within fourteen (14) days after it was submitted.

If the student announces that he or she shall not settle for the decision prompted by the request for rectification, the examiner shall note the decision, with its date, on a copy of the study attainment papers which the student shall have free of charge.

A student who is dissatisfied with the decision made on a request for rectification may apply to the university's Board of Appeal for a rectification within fourteen (14) days after receiving a notification of the decision. The request for rectification must be addressed to the Board of Appeal and delivered to the Registry Office.

A student dissatisfied with the grading of a doctoral dissertation, licentiate thesis or a thesis included in the advanced studies may apply to the Board of Appeal for a rectification within fourteen (14) days of receiving notification of the decision.

The Board of Appeal's decision is not subject to appeal.

**Section 51. Appeals on decisions concerning the recognition of studies completed elsewhere**  
According to Section 82, subsection 4 of the Universities Act, a student dissatisfied with the recognition of studies completed elsewhere or of prior knowledge demonstrated in some other manner, may apply for a rectification of the grading orally or in writing. Requests for rectification shall be submitted to the party who made the decision, within fourteen (14) days of receiving a notification of the decision.

The student may apply to the university's Board of Appeal for a rectification of a decision made concerning the original request for rectification, within fourteen (14) days of receiving notification of the decision. The Board of Appeal's decision is not subject to appeal.

**Section 52. Appeals on decisions concerning the choice of a major subject or specialisation**  
A student dissatisfied with a decision, made during his or her studies with respect to the subject which the student has applied to study and concerning his or her choice of a major subject or specialisation, may apply to the Board of Appeal for a rectification within fourteen (14) days of the decision's being issued.

**Section 53. Appeals on university decisions concerning a revocation of the right to study**  
A student may apply to the Students' Legal Protection Board for a rectification of a decision concerning a revocation of the right to study referred to in Section 43a of the Universities Act, within fourteen (14) days after receiving notification of the decision.

**Section 54. Decision appeal**

According to Section 84 of the Universities Act, an appeal against a decision made during an appeal process, concerning a rectification request, shall be lodged with an administrative court. However, there is no right to appeal against a decision made by the Board of Appeal during an appeal process and concerning the assessment and acceptance of study attainments.

#### *ENTRY INTO FORCE*

**Section 55. Provisions on the entry into force**

These Degree Regulations shall enter into force on 1 August 2014. These Degree Regulations shall repeal the degree regulations approved by the Board on 22 December 2009 and amended by the Rector with an authorisation from the Board on 23 March 2010.

Courses which have begun before 1 August 2014 shall be regulated by the Degree Regulations which entered into force on 23 March 2010. These Degree Regulations shall apply to courses which begin on or after 1 August 2014.